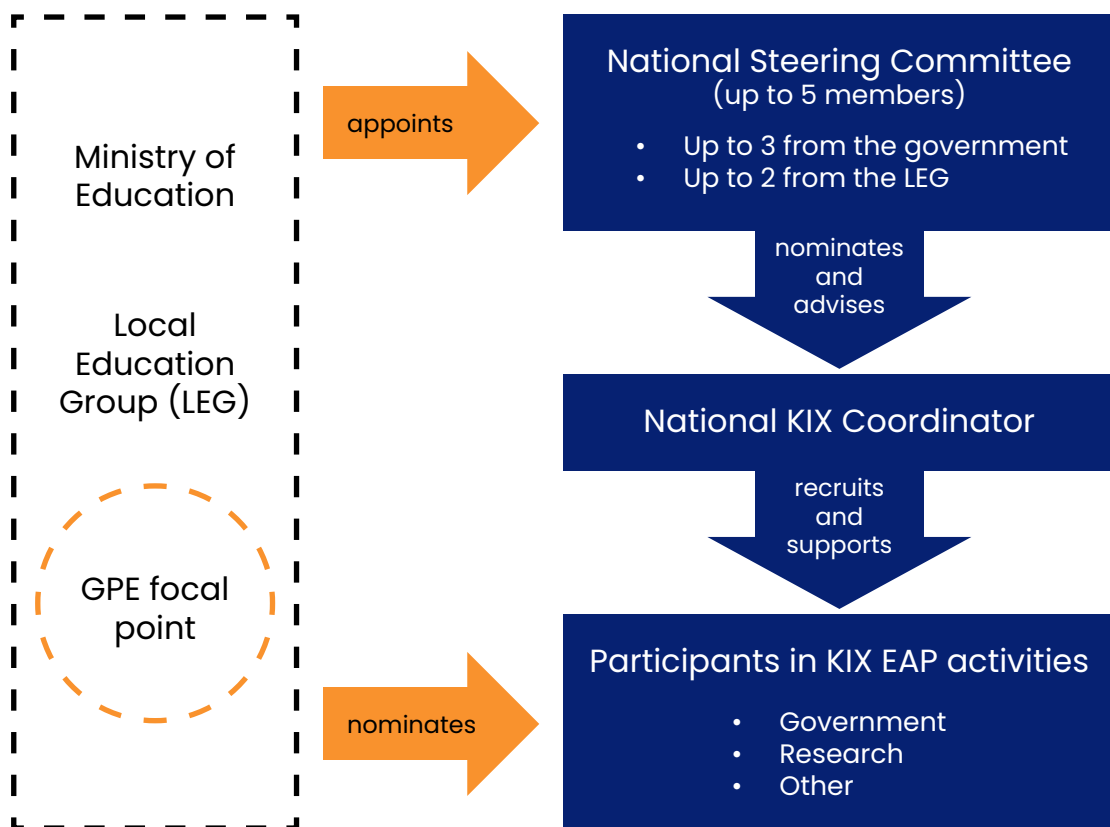


NATIONAL KIX INFRASTRUCTURE

The national representatives are central to the Hub’s operations and shape the Hub’s agenda by conveying national education priorities and helping to identify shared policy challenges across the EAP region. It is within this framework that all project activities are conducted (such as learning cycles and webinars).

Overall, success means that the national KIX infrastructure recognizes the benefit they derive from KIX EAP and utilize KIX EAP to strengthen their national education systems.



NATIONAL KIX COORDINATOR

Purpose

The national KIX coordinator helps coordinate KIX activities at country level and is the main contact person for the KIX EAP Hub. The selection of the coordinator will reflect the purposes of (i) bridging research, policy and practice, (ii) ensuring sustainability of capacity beyond the duration of the 45-month KIX initiative and GPE funding, (iii) enduring possible political or administrative changes in the DCPs during the project period.

Eligibility Criteria

National KIX coordinators can be:

- professors, researchers, strategic planners or policy analysts at reputable universities or research-type institutions.
- heads or staff of strategic planning or policy analysis units within ministries of education: only if granted written permission for some release time to serve as coordinator. In that case, they must be permanent staff with a policy-relevant research background or interest. *Sufficient mastery in English is required to understand/produce reports in English and participate in English-speaking regional meetings*

Terms of Reference

The National KIX Coordinators report to the KIX EAP Hub Manager. They are expected to:

- supply the Hub with materials/knowledge products that are country and regionally relevant
- solicit suggestions for workshop themes, providers, and areas in need of mentoring, as well as recruit participants for the KIX EAP activities
- contribute to the KIX EAP Monitoring, Evaluation and Learning (MEL) framework
- support the organization of KIX EAP regional conferences and inter-country visits
- participate regularly in meetings with the KIX EAP staff
- produce quarterly reports on KIX activities in the country
- serve as secretary of the National KIX Steering Committee meetings (once per quarter)

Benefits for KIX National Coordinator

Serving as the National KIX Coordinator will bring benefits for professional growth:

- Develop relationships with a wide group of education experts in the country to connect expertise, innovative and knowledge to build strong education systems.
- Interact and exchange knowledge with global and regional education experts, being updated on latest knowledge and research on education.
- Participate actively in KIX EAP hub professional and capacity building activities.

Work Effort

The part-time position is remunerated USD 250 per month and a consultancy contract will be issued by NORRAG (based in Geneva/Switzerland) which serves as the Regional Learning Partner for the KIX EAP Hub. Please note that government employees are not eligible to receive a stipend from the project.

NATIONAL STEERING COMMITTEE

Purpose

To participate in national KIX activities, offered through the KIX EAP Hub (Europe – Asia – Pacific), the Local Education Group needs to appoint a steering committee that oversees KIX activities, advises the National KIX Coordinator, and reports back to the LEG on KIX activities, progress, and recommendations.

Composition

The KIX National Steering Committee consists of up to five persons: up to three should be from government and up to two from among other stakeholders, such as civil society organizations, development partners, private foundations, or research institutions. It is important to bear in mind that a close collaboration with the national GPE Focal Point is indispensable, regardless of whether the GPE Focal Point is a member of the National Steering Committee or is only loosely associated with the committee. At least two of the members must be women. The National Steering Committee will appoint a National KIX Coordinator. The National KIX Coordinator will serve as the secretary of the National Steering Committee and will participate as an ex-officio-member in the quarterly meetings of the National Steering Committee.

Terms of Reference

The members of the National Steering Committee are expected to:

- Help to shape the KIX agenda by conveying national education priorities, identifying shared policy challenges in the country and across the region and support mobilisation of participants
- Assess the quality and relevance of work produced in KIX activities before the knowledge products are published and widely disseminated
- Review the quarterly reports of the national KIX coordinators and report to LEG and the KIX EAP Hub (in Geneva) on KIX activities, progress and recommendations
- Be willing to serve for 2 years on the National Steering Committee

Benefits for KIX National Steering Committee Members

Participating in the Steering Committee will bring benefits for professional growth:

- Interact with other education experts in the country and work collaboratively towards connecting expertise, innovative and knowledge to build strong education systems.
- Interact and exchange knowledge with education experts at regional and global level to keep updated on latest knowledge and research on education.
- Ability to identify priorities, guide KIX EAP activities and the mobilisation of participants
- Participate actively in KIX EAP hub professional and capacity strengthening activities.

Work Effort

The work effort is minimal and participation in meetings is not remunerated. Required: 4 meetings per year to (i) review KIX activity reports which are produced by the National KIX Coordinator, (ii) contribute to mobilisation of participants in the KIX EAP activities and (iii) communicate with the LEG and the KIX EAP Hub (all six months) about KIX activities, progress, and recommendations.